



# ROULHAC'S PRESCHOOL

Established in 1940

390 South Yates Road  
Memphis, TN 38120  
Phone: 901.683.1515  
Fax: 901.683.1297

## SUMMER ENROLLMENT CONTRACT 2017

In consideration of the acceptance of this Contract by Roulhac's Preschool and Childcare, the undersigned wishes to enroll the following student in **ROULHAC'S PRESCHOOL and CHILDCARE**, and agrees to the following terms and conditions.

Child's Name \_\_\_\_\_ Goes By \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Last First Middle Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### PARENTS / GUARDIAN:

Mother \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Employer \_\_\_\_\_  
Work Phone \_\_\_\_\_  
SS# \_\_\_\_\_  
Nearest Relative \_\_\_\_\_  
Relation \_\_\_\_\_ Phone \_\_\_\_\_

Father \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Employer \_\_\_\_\_  
Work Phone \_\_\_\_\_  
SS# \_\_\_\_\_  
Nearest Relative \_\_\_\_\_  
Relation \_\_\_\_\_ Phone \_\_\_\_\_

## TUITION SCHEDULE

**Enrollment Fee, Non-refundable.....\$85.00**

*\*This fee is applied towards the Summer Activity Fee.*

**SUMMER SESSION DATES: May 30th - AUGUST 9th  
(11 Week Session)**

**FULL DAY CARE (7:00AM TO 6:00PM)  
SUMMER TUITION MAY BE PAID BY TH FOLLOWING OPTIONS:**

<b>ONE PAYMENT</b> (Five days a week).....	\$1705.00
<b>ONE PAYMENT</b> (Four days a week).....	\$1570.00
<b>ONE PAYMENT</b> (Three days a week).....	\$1445.00
<b>ONE PAYMENT</b> (Two days a week).....	\$1285.00
<b>PAYMENT DUE JUNE 1st</b>	
<b>TWO PAYMENTS</b> (Five days a week).....	\$895.00
<b>TWO PAYMENTS</b> (Four days a week).....	\$825.00
<b>TWO PAYMENTS</b> (Three days a week).....	\$760.00
<b>TWO PAYMENTS</b> (Two days a week).....	\$660.00
<b>PAYMENT DUE JUNE 1st AND JULY 1st</b>	
<b>WEEKLY PAYMENTS</b> (Five days a week).....	\$190.00
<b>WEEKLY PAYMENTS</b> (Four days a week).....	\$180.00
<b>WEEKLY PAYMENTS</b> (Three days a week).....	\$170.00
<b>WEEKLY PAYMENTS</b> (Two days a week).....	\$160.00
<b>PAYMENT DUE WEEKLY IN ADVANCE</b>	

*\*All Tuition and Fees are subject to an annual increase.*

**SEE REVERSE SIDE**

## **PAYMENT OPTIONS**

**PLEASE MARK THE PAYMENT OPTION YOU PREFER.**

**ONE PAYMENT** \_\_\_\_\_  
**TWO PAYMENTS** \_\_\_\_\_  
**WEEKLY PAYMENTS** \_\_\_\_\_ (used for part time /drop-in schedules)

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**IN ORDER TO RECEIVE PROPER CLASS ASSIGNMENT,  
PLEASE MARK THE PROGRAM YOU WANT FOR YOUR CHILD.**

**FIVE DAYS A WEEK** \_\_\_\_\_  
**FOUR DAYS A WEEK** \_\_\_\_\_  
**THREE DAYS A WEEK** \_\_\_\_\_  
**TWO DAYS A WEEK** \_\_\_\_\_

**If schedule is less than 5 days, please circle preference of days:**

**MON                  TUE                  WED                  THU                  FRI**

**FINANCIAL OBLIGATIONS:** I understand that if payment of tuition and all fees are not made in accordance with the financial arrangement to which I have agreed, Roulhac's Preschool and Childcare has the right to refuse the child admittance to the Center until all of my financial obligations are satisfied. I agree to pay all expenses incurred by Roulhac's Preschool and Childcare in the enforcement of this Contract, including, but not limited to, collection costs, attorney fees, and court costs.

Signature of person responsible for payment \_\_\_\_\_ Printed Name \_\_\_\_\_

Your child's enrollment in Roulhac's Preschool and Childcare will be confirmed by the Director upon receipt of the Enrollment Contract and Enrollment Fee, if space is available. If space is not available, your child will be placed on the waiting list upon receipt of the Enrollment Form and Waiting List Fee. You will receive notification from the Director when your child's enrollment is confirmed.

Should you withdraw your child from Roulhac's Preschool and Childcare for any reason,  
a **TWO-WEEK WRITTEN NOTICE** is required.

**This agreement is binding between Roulhac's Preschool and Childcare and the undersigned,  
and is no way binding on Wesleyan Hills Methodist Church, its members, boards,  
or commissions. It can be resolved *ONLY THROUGH MUTUAL CONSENT OF BOTH PARTIES.***

**MAKE PAYMENTS PAYABLE TO:  
MAILING ADDRESS:**

**ROULHAC'S PRESCHOOL  
390 SOUTH YATES  
MEMPHIS, TN 38120**

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_/\_\_\_/\_\_\_

**PLEASE INDICATE HOW YOU HEARD OF ROULHAC'S PRESCHOOL and CHILDCARE:**

**REFERRAL** \_\_\_\_\_  
**CHILD PREVIOUSLY HERE** \_\_\_ **PHONE BOOK** \_\_\_ **OTHER** \_\_\_\_\_

<b>*STAFF USE ONLY: PRE-VISIT DATE</b> ___/___/___		<b>STAFF MEMBER</b> _____	
<b>WAITING LIST FEE:</b>	<b>PAID</b> ___ <b>NOT PAID</b> ___	<b>CASH</b> ___ <b>CHECK#</b> _____	<b>STAFF INITIALS</b> _____
<b>ENROLLMENT FEE:</b>	<b>PAID</b> ___ <b>NOT PAID</b> ___	<b>CASH</b> ___ <b>CHECK #</b> _____	<b>STAFF INITIALS</b> _____
<b>CLASS ASSIGNMENT</b> ___-___-___-___	<b>TEACHER</b> _____		<b>STUDENT ID#</b> _____